



DEPARTMENTS OF THE ARMY AND AIR FORCE
JOINT FORCE HEADQUARTERS-VIRGINIA
6090 STRATHMORE ROAD, BLDG 430
RICHMOND, VIRGINIA 23239-1103

S: 06 May 2024

NGVA-ZA

17 April 2024

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Traditional Position Vacancy Announcement with Virginia Defense Force

1. This traditional officer vacancy is for the position of e Virginia Defense Force (VDF) Commander.

- a. Projected Fill Date: 4th Quarter FY24
- b. Unit Where Vacancy Exists: Virginia Defense Force
- c. Female Assignment Eligibility: Yes
- d. Eligibility Criteria

(1) Officer must have minimum of five (5) years of service within the VDF, VAARNG, or VANG. Candidate must have at least two (2) years remaining service eligibility in the VDF following the effective date of promotion.

(a) Must meet all VDF Eligibility Requirements of Va Code Section 44-54.6 Members, appointment and enlistment.

(2) Must have a minimum of three (3) years of experience at the Senior Leader Level, including Command time. Preferred O5 with Battalion / Squadron Command or O6 with Brigade / Group Command

(3) Bachelor's degree or higher and appropriate military education.

(4) Required experience in Military Organizational Management. Experience must be demonstrated in resume.

(5) Preferred experience in leadership in Joint, Interagency and Multi-Disciplined environments. Experience demonstrated in resume.

2. How to apply: Interested candidates must submit the documents listed below no later than 6 May 2024. Submit all documents digitally, combined into a single PDF, to ng.va.vaarnq.list.otag@army.mil.

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- a. Memorandum requesting consideration from the applicant.
 - b. Evidence of eligibility.
 - c. Professional Resume.
 - d. Three (3) Letters of Reference.
 - e. Evidence of completed VSP Background Check (Provided by applicant).
 - f. Evidence of Current Virginia DMV Driver's License History (Provided by applicant).
3. Point of Contact for this is CW3 John McLees john.m.mclees.mil@army.mil.

JAMES W. RING
Major General
The Adjutant General

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